



PRINCE2 FOUNDATION & PRACTITIONER

What You'll Learn

The aim of this course is to provide delegates sufficient understanding of how to apply and tailor PRINCE2® in a project situation. A successful delegate should, with suitable direction and support, be able to start applying the method to their projects straight away.

Delegates will be able to apply and understand how to tailor PRINCE2® effectively to a project within an organization environment supporting PRINCE2®. Specifically delegates should:-

Understand the relationships between the roles, management products, principles, themes, techniques and processes

Be able to apply the principles, themes and processes to a project. Be able to create and assess management products.

Audience Profile

This course is aimed at project managers, project management consultants and aspiring project managers. It is also relevant to other key staff involved in the design, development and delivery of projects who are required, or wish, to have a greater depth of knowledge of the method, including:

- ✓ Project Board members
- ✓ Senior Responsible Owners
- ✓ Project Sponsors
- ✓ Senior management involved in making project-level decisions
- ✓ Team Managers
- ✓ Product Delivery Managers
- ✓ Project team members
- ✓ Business Analysts
- ✓ Subject matter experts delivering or providing expertise to a project
- ✓ Project Assurance
- ✓ Business Change Analysts
- ✓ Change Board members
- ✓ Risk managers
- ✓ Auditors
- ✓ Stakeholder representatives
- ✓ Project Support
- ✓ Project Office support staff
- ✓ Program Office personnel
- ✓ Planners and plan creators
- ✓ Operational line managers or staff involved in a project, or intending to be involved.

Prerequisites

- ✓ No formal pre-requisites
- ✓ Delegates must possess knowledge of projects or have experience of working in a project environment.
- ✓ If knowledge or experience does not exist, delegates are advised to split the course into the separate Foundation and Practitioner courses.
- ✓ The course may be booked as a single unit, to achieve the cost effectiveness, but schedule each course in different weeks.
- ✓ There is between 6 and 15 hours of pre-course preparation to be completed and it is vital to the success of the course that this work is completed.
- ✓ The course is intensive and there will be no opportunity during the course itself to try and catch up.
- ✓ The actual time taken by each delegate will vary enormously and will depend on the individual, their learning style, existing knowledge or skills, and project management experience.
- ✓ Delegates should allow for 2 to 3 hours of evening work on each evening during the course. This is to allow consolidation of the learning provided during the day and to provide sufficient practice with the sample examination questions provided in order to pass.



PRINCE2 FOUNDATION & PRACTITIONER 5 DAY STUDY PLAN

What You'll Learn

✓ DAY 1

Introduction to Principles, Themes and Processes
Business Case Theme
Organization Theme
Starting Up a Project

✓ DAY 2

Review of Day 1
Initiating a Project
Risk Theme
Quality Theme
Change Theme

✓ DAY 3

Review of Day 2
Progress Theme
Controlling a Stage
Managing Product Delivery
Managing a Stage Boundary
Plans Theme
Closing a Project
Directing a Project – Review
Revision and exam

✓ DAY 4

Understanding the practitioner examination format
Tips and tricks for answering the Practitioner Questions
Review of PRINCE2®
Practice questions under examination conditions
Review of answers

✓ DAY 5

Practitioner examination only

PRINCE2 Examination

✓ PRINCE2 Foundation Examination

- 1 hour
- 75 questions**
- Multiple Choices
- Closed Book
- ** including 5 trial questions

✓ PRINCE2 Practitioner Examination

- 2.5 hour
- Objective Test
- 108 possible marks
- 55% pass mark
- Open book (PRINCE2 manual only)